

UNDERWOOD CITY COUNCIL -- REGULAR MEETING MINUTES

Tuesday, February 12, 2019

Call to Order: Mayor Dennis Bardsley called the meeting to order at 7 p.m.

Roll Call: Erwin-Yes, Pingel-Yes, Dose-Yes, Madsen-Yes, Tiarks-Yes. Also in attendance: Mayabb and Sorlien. Public Present: Dave Sturm and Brittani Stephens-Yates.

Pledge of Allegiance: The Pledge of Allegiance was recited by all.

Approval of Agenda: Pingel moved, Tiarks seconded to approve the agenda. All ayes. Motion carried 5-0.

Approval of Minutes: Tiarks moved, Dose seconded to approve the following minutes: January 8, 2019-Regular Meeting, January 23-Budget Workshop, February 5-Budget Workshop. All Ayes. Motion carried 5-0.

Public Forum: None.

Street Project Discussion- (Dave Sturm): discussion about the Street Project to include Milwaukee.

Resolution 19-02-01 - Authorize Bid Letting for the Street Project: Erwin moved, Madsen seconded to approve resolution 19-02-01 for 2019 Street Improvements. Roll call vote: Erwin-Yes, Pingel-Yes, Dose-Yes, Madsen-Yes, Tiarks-Yes. Motion carried 5-0. Notice of Public Hearing will be March 12, 2019, at 7 p.m.

Right of Way on Railroad Highway (Dave Sturm): Dave Sturm, from Snyder and Associates, provided the Right of Way plat for Railroad Highway. City Clerk/Administrator will take it to the Courthouse for stamp approval by GIS, and recording at the Pottawattamie County Assessor. No action by Council.

gWorks GIS Proposal and Contracts: Madsen, moved, Pingel seconded to table the contracts for gWorks GIS proposal and contracts until further research can be completed. All ayes. Motion carried 5-0.

ICAP Renewal Authorization: Pingel moved, Madsen seconded to renew with the Iowa Communities Assurance Pool (ICAP) and by **Resolution 19-02-02** by proxy nominates and appoints the City Clerk/Administrator as Primary Contact and Mayor Dennis Bardsley as alternate contact to represent the City of Underwood with ICAP. The primary contact and alternate shall act as liaison between the City of Underwood and ICAP for the purposes of relating risk reduction and loss control information, and any other loss information or instructions concerning the obligations of the City of Underwood imposed by signing the Iowa Risk Management Agreement and the rules and regulations established thereunder, to the same extent and with like effect as the undersigned thereunder, to the same extent and with like effect as the undersigned thereunder, to the same extent as the undersigned could do if personally present and the undersigned does hereby ratify and confirm and adopt all action done or taken by the individual or alternate. All ayes. Motion carried 5-0.

Max I Walker Contract: Madsen moved, Pingel seconded to have the Max I Walker contract updated to a 1-year contract. All ayes. Motion carried 5-0.

Southwest Iowa Planning Council FY 20 Dues: No action taken.

Budget FYE: 6/30/2020 Items: Pingel moved, Erwin seconded to approve the FY 2020 budget and set the Public hearing for March 12, 2019, at 7 p.m. All ayes. Motion carried 5-0.

DA Davidson Agreement: Madsen moved, Tiarks seconded to approve the DA Davidson agreement for municipal advisor. All ayes. Motion carried 5-0.

Snow Ordinance and Emergency: Discussion that snow will not get loaded out with overtime unless there is impending snowfall. Pingel moved, Madsen seconded to table the discussion and refer it to the Streets Committee. All ayes. Motion carried 5-0.

Property at 218 Second Street (Old City Hall) Furnace: Public Works staff worked on all furnaces, purchased a heater for the shop due to the plumbing in there, and furnaces non-functioning again. Tiarks moved, Dose seconded to approve up to \$1,000 maximum to fix the furnaces. All ayes. Motion carried 5-0.

Consent Agenda and Claims: Erwin moved, Pingel seconded to pay the consent agenda and claims: All ayes. Motion carried 5-0. Casey Baragary - \$600.00, Century Link - \$399.81, Computer Systems Inc. - \$546.50, Council Bluffs Library- \$3363.56, Council Bluffs Online LLC - \$150.00, International Institute-Municipal Clerk - \$170.00, Menards -\$571.27, MidAmerican Energy - \$3829.15, Midwest Benefit Inc - \$41.25, Pottawattamie County Treasurer- \$24.00, Quill -\$72.56, Sanders ATA - \$50.00, Snyder & Associates - \$8400.00, Treasurer-State of Iowa - \$2573.17, Unity Point Clinic-Occup Med - \$40.00, US Bank Visa - \$266.72, Wellmark - \$3597.82, 102 IPERS - \$2028.46

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland FS	Fuel	\$2,308.29
AMI Group	PLM Sample Analysis & Pro Services	\$910.00
Casey Baragary	Professional Services for DNR - MOR	\$50.00
Computer Systems Inc.	Monthly charge for back-up, 365, protection, service	\$486.50
Counsel Office & Document	Base Rate Charge, Click and Lease Charge	\$159.86
Dave Lyon Repair & Towing	Oil Filter	\$3.00
EMS Billing Services	Underwood Volunteer Ambulance	\$33.82
Great American Financial Services	Standard Payment for Copier	\$114.50
Ideal Pure Water	January 2019 recurring charge	\$9.00
IMFOA	Membership Fees/Certification	\$50.00
Iowa One Call	Email services	\$3.60
Iowa Western Community College	Rescue Education for Fire & Rescue	\$75.00
Iowa Workforce Development	Unemployment Insurance	\$37.80
JDW Midwest, LLC	Building Inspector - Contract Percentage Fee, Zoning Admin-3 Hours	\$505.00
Jennie Edmundson Hospital Pharmacy	Pharmaceutical usage - Rescue Supplies	\$3.04
Marne Elk Horn	IP Static Address	\$10.00
Max I. Walker	Rug cleaning	\$41.32
Menards	Heater/ furnace supplies-Old City Hall; Plumbing, exit signs, thermostat	\$1,109.79
Midwest Benefit Inc.	Firemen Death Benefit January 2019	\$41.25
Midwest Laboratories Inc.	December 2018-January 2019 lagoon lab testing	\$804
MTS Inc/M & K Mills Tree Service	January trash service-284 & 17 extra cans	\$3,368.00
Pott County Secondary Roads	Salt and sand	\$396.69
Pott County Sheriff	Quarterly Payment-Police Contract	\$4,011.88
ProTech	SaltDogg 80 lb. Vibrator for TGS Series Spreaders	\$190.22
Quill	Binders, rubber bands, Pledge cleaner, toilet paper, paper towels	\$68.09
Regional Water	Water for city buildings	\$120.00
UnityPoint Clinic	Drug test results	\$42.00
UPS	Weekly charges for UPS Pickups	\$53.80
USA Blue Book	Pocket Pro pH & temp testers, replacement pH sensor for hatch	\$384.24
Verizon Wireless	Wireless Phone Bill - Fire & Rescue	\$167.18
Wellmark	Health & Dental Premiums for March 2019	\$3,577.70
Wheeler Contracting, Inc.	Asbestos Abatement for 142 3rd Street	\$1,580.00
Payroll	January 2019	\$12,895.48
Total	Total	\$33,611.31

Reports:

Fire/Rescue Department: 18 runs.

Mayor: Discussed above.

Clerk: Madsen moved, Dose seconded to stay one coffin on a lot with one interment, with a footstone. All ayes. Motion carried 5-0.

Madsen moved, Dose seconded to authorize direct deposit with the Pottawattamie County Treasurer. All ayes. Motion carried 5-0.

Maintenance: Discussed NPDES Permit effective 3/1/19.

Economic Development: Women's Self-Defense Course free had 10 people in attendance on 2/9/19, that City Council partnered with Friends of Underwood on was a success.

Finance: Draft audit arrived, committee members to review.

Personnel: None.

Streets: Will meet to discuss snow ordinance and emergency.

Sewer: None. Cemetery: None. Water: None. Code Compliance: Working with Iowa Codification. Parks: None.

Adjournment: Tiarks moved, Madsen seconded to adjourn. Mayor Bardsley adjourned the meeting at 9:30 p.m.

These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Clerk/Administrator