

**UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES**  
**Tuesday, March 12, 2019**

**Call to Order:** Mayor Dennis Bardsley called the meeting to order at 7 p.m.

**Roll Call:** Tiarks, Madsen, Dose, Pingel. Erwin Absent (arrived 8 p.m.). Also in attendance: Sorlien, Mayabb, Sharon Incontro, Dave Sturm.

**Pledge of Allegiance:** The Pledge of Allegiance was recited by all.

**Approval of Agenda:** Madsen moved, Dose seconded to approve the agenda. Motion carried 4-0.

**Approval of Minutes:** Pingel moved, Madsen seconded to approve the minutes from the February 12, 2019-Regular Meeting. All ayes. Motion carried 4-0.

**Public Forum:** Public present discussed water issues at their property. City engineer looked and the garage is lower than the road. Unable to visually observe all due to all the snow, and discussion regarding the details of the garage build. Sharon Incontro left at 7:11 p.m.

**Optimist Day Proclamation:** Mayor Bardsley read the proclamation declaring March 23, 2019 as Optimist Day in the city of Underwood, Iowa. The Optimist Club of Underwood is recognized and honored for its 36 years of dedicated service in honor of the Optimist International Centennial to its community and the children and is encouraged to serve for many more years.

**Public Hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement:** Pingel moved, Madsen seconded to open the Public Hearing at 7:15 p.m. No verbal or written input or concerns received by City Hall. Pingel moved, Dose seconded to close the Public Hearing at 7:24 p.m.

**Resolution taking additional action on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and providing for the levy of taxes to pay the same:** Pingel moved, Tiarks seconded to approve Resolution 201903-001. Roll Call Vote: Madsen-Yes, Dose-Yes, Tiarks-Yes, Pingel-Yes. Motion carried 4-0.

**Public Hearing on FYE 7/1/19-6/30/20 Budget:** Madsen moved, Pingel seconded to open the Public Hearing on the Budget FY 7/1/19-6/30/19 at 7:26 p.m. No verbal or written input or concerns received by City Hall. Madsen moved, Dose seconded to close the Public Hearing. Motion carried 4-0. Public Hearing Closed at 7:29 p.m.

**Resolution to adopt FYE 2020 Budget:** Pingel moved, Tiarks seconded to approve Resolution 201903-002 to adopt the FYE 2020 City Budget. Roll Call Vote: Dose-Yes, Madsen-Yes, Tiarks-Yes, Pingel-Yes. Motion carried 4-0.

**Public Hearing on proposed plans, specifications, form of contract, and estimate of cost for the 2019 street improvements:** Madsen moved, Pingel seconded to open the Public Hearing at 7:31 p.m. No verbal or written input or concerns received by City Hall. Madsen moved, Dose seconded to close the Public Hearing. Motion carried 4-0. Public Hearing closed at 7:39 p.m.

**Resolution approving plans, specifications and form of contract for 2019 street improvements:** Pingel moved, Tiarks seconded to approve Resolution 201903-003 for the 2019 Streets Improvement. Roll Call Vote: Dose-Yes, Madsen-Yes, Tiarks, Yes, Pingel-Yes. Motion carried 4-0.

**Resolution making award of contract 2019 streets project:** Pingel moved, Madsen seconded approve Resolution 201903-004 to award the contract for the 2019 Streets Project to Carley Construction. Roll Call Vote: Pingel-Yes, Dose-Yes, Madsen-Yes, Tiarks-Yes. Motion carried 4-0.

**Planning and Zoning Committee Recommendation:** No action taken. Council directed City Clerk/Administrator to complete more research.  
Todd Erwin arrived at 8 p.m.

**Consent Agenda and Claims:** Pingel moved, Dose seconded to pay the Consent Agenda and Claims. All ayes. Motion carried 5-0. Agriland FS-\$1503.67, TCA Services-\$141.00, Century Link-\$392.32, CompChoice Occupational Health-\$25.00, Computer Systems Inc.-\$60.00, Counsel Office-\$103.41, Dearborn National-\$223.80, MidAmerican Energy-\$3569.92, Quill-\$78.84, Sam's Club-\$73.42, Snyder & Associates-\$6600.00, US Bank VISA-\$327.50, Paco's Tires-\$1538.16, US Postmaster-\$112.00, UPS-\$53.80, Eftps-\$2602.87, Ipers-\$1787.52, LHildreth-\$13.61

12-Mar-19

<u>Business</u>	<u>Service</u>	<u>Amount</u>
State Withholding	4th Quarter Withholding	\$158.37
Agriland	Fuel	\$1,240.04
Computer Systems Inc.	April Monthly Service & Backup	\$1,065.50
EMS Billing Services Inc.	Volunteer Ambulance	\$579.87
Great America Financial SVCS	Copier Payment	\$114.50
Ideal Pure Water	Monthly Water Service	\$18.10
Iowa Workforce	Payment	\$37.80
Iron Mountain	Paper Shredding Service	\$56.55
JDW Midwest	Monthly Fee - Building Inspector Mo Charge + 1 hr. P & Z	\$335.00
Life Assist	Ambulance Supplies	\$491.09
M & K Mills Tree Service	February Trash Service	\$3,368.00
Marne Elk Horn	Static IP Address	\$10.00
Matheson Tri-Gas Inc.	Oxygen Cylinders	\$45.65
Max I Walker	Rug Cleaning	\$61.98
Menards	Supplies for Vehicles	\$42.98
Midwest Benefit Inc.	Volunteer Fire Dept.	\$41.25
Midwest Laboratories	February Wastewater	\$560.70
Regional Water	February Water Usage	\$132.00
Ty's Outdoor Power & Services	Snow Blades	\$563.62
Verizon Wireless	Phone Service	\$177.83
Payroll	February	\$12,857.07
	Total	\$21,957.90

**Reports:**

Fire/Rescue Department: 35 runs. Tiarks moved, Madsen seconded to put \$1200 of city funds to purchase monitor for ambulance. All ayes. Motion carried 5-0. Dose moved, Tiarks seconded to purchase Zoll AED and monitor for Ambulance. All ayes. Motion carried 5-0. April 7 is the Fire/Rescue Pancake Breakfast.

Mayor: RAGBRAI will be announced March 19.

Clerk: Treasurers Report, Elections meeting held 3/11/19 at courthouse, IMWCA audit held 3/12/19 by Ed Morrison, continue to look for permanent Treasurer, IMFOA Spring Conference April 10-12, Municipal Professionals Institute July 15-19 and July 22-24, Pottawattamie County Sheriff contract

Maintenance: snow - have moved most to the 625 Highway St., chipping at ice and grates to get them open for water to run freely. No puddles currently. DP did help. Crosswalk for schools

Council Committees:

Economic Development: None

Finance: Financial audit letter response.

Personnel: None

Streets: Will need to meet in March.

Sewer: None

Cemetery: None

Water: None

Code Compliance: Iowa Codification continues to work with city staff.

Parks: None

**Adjournment:** Pingel moved, Erwin seconded to adjourn the meeting. All ayes. Motion carried 5-0. Mayor Bardsley adjourned the meeting at 9:38 p.m.