

REGULAR MEETING UNDERWOOD CITY COUNCIL MINUTES

Call to Order: Mayor Dennis Bardsley called the meeting to order at 7:01 p.m.

Roll Call: Erwin-Yes, Pingel-Yes, Madsen-Yes, Dose-Yes, Tiarks-Yes. Also present Lance Rossow (MER Engineering) Mayabb, Sorlien, Brittini Stephens-Yates (Olsson Engineering).

Pledge of Allegiance: The Pledge was recited by all.

Approval of Agenda: Pingel moved, Madsen seconded to approve the agenda. Motion carried 5-0. None of the council members stated a conflict of interest.

Approval of Minutes: Madsen moved, Pingel seconded to approve the minutes from the June 11, 2019-Regular Meeting and June 17, 2019-Special Meeting. Motion carried 5-0.

Public Forum: Nothing was brought up at public forum.

Notice of Public Hearing - Floodplain Ordinance and 1st Reading: Pingel moved, Madsen seconded to open the Public Hearing. Motion carried 5-0. Mayor Bardsley opened the Public Hearing at 7:03 p.m. No issues or concerns were brought up about the floodplain ordinance. Dose moved, Madsen second to close the Public Hearing. Mayor Bardsley closed the hearing at 7:05 p.m. First Reading of Floodplain Ordinance was completed. Pingel moved, Madsen seconded to approve the 1st reading. Roll Call Vote: Erwin-Yes, Pingel-Yes, Madsen-Yes, Dose-Yes, Tiarks-Yes. Motion carried 5-0.

Notice of Public Hearing - Snow Removal Ordinance and 1st Reading: Pingel moved, Tiarks seconded to open the Public Hearing. Motion carried 5-0. Mayor Bardsley opened the Public Hearing at 7:06 p.m. No issues or concerns were brought up about the snow removal ordinance. Madsen moved, Pingel second to close the Public Hearing. Mayor Bardsley closed the hearing at 7:11 p.m. First Reading of Snow Removal Ordinance was completed. Pingel moved, Tiarks seconded to approve the 1st reading. Roll Call Vote: Madsen-Yes, Tiarks-Yes, Erwin-Yes, Pingel-Yes, Dose-Yes. Motion carried 5-0.

Notice of Public Hearing - Angle Parking and 1st Reading: Pingel moved, Madsen seconded to open Public Hearing. Motion carried 5-0. Mayor Bardsley opened the Public Hearing at 7:12 p.m. Discussion of angle parking and to include changes to the angle parking ordinance to specify in more detail the locations. Dose moved, Madsen second to close the Public Hearing. Mayor Bardsley closed the hearing at 7:20 p.m. First Reading of Angle Parking Ordinance was completed. Pingel moved, Madsen seconded to table the angle parking ordinance until additional specific details were added. Roll Call Vote: Erwin-Yes, Pingel-Yes, Madsen-Yes, Dose-Yes, Tiarks-Yes. Motion carried 5-0.

Friends of Underwood Donation Request for Flowers: Erwin moved, Tiarks seconded to donate \$100.00 to Friends of Underwood for the flower purchased for various areas in the city. Motion carried 5-0. A special thank you to Friends of Underwood for their beautification of Underwood.

Lift Station #1 Progress, Status (MER Engineering): Lance Rossow discussed the lift station #1 status and the need for another DNR permit. Natural gas to be put into the plan per Council.

Soil Boring Estimates - Lift Station: Pingel moved, Dose seconded to approve Schemmer Engineering quote for soil boring estimates at Lift Station #1. Motion carried 5-0.

Smoke Testing and Sewer Camera Inspection: Discussion to look at camera the sewer line in the Spring-March or April. Pingel moved, Tiarks seconded to proceed with the smoke testing on 4th Street, 5th Street, Eagle Lane and Eagle Circle, and clean the sewer line north of Faith Ave to North end of 4th Avenue to the north manhole, as per drawing. Smoke testing - \$2006.44 estimate and Cleaning \$1943.00 estimate for a total of \$3949.44. Motion carried 5-0.

Mosquito Creek Embankment Erosion from Flood: Pingel moved, Madsen seconded to put the project out for Request for Proposal. Motion carried 5-0.

Request for Proposals - Watershed/Easement - North to Charles Drive and Retaining Wall North Street: Discussion that both RFPs received from Snyder and Associate and Olsson were not necessarily comparable. Council directed city staff to contact DNR and the Army Corps of Engineers for input, and form a Watershed Committee. Pingel moved, Madsen seconded to table the RFPs for the Watershed and form a committee, determine city's stance, then return to the Engineers for new proposal. Motion carried 5-0.

Skid Steer Replacement: Bobcat S590 continues to lock up after the flood. Erwin moved, Pingel seconded to trade current S590 and purchase a new S590 Bobcat with the annual Municipal Roll-Over program. Motion carried 5-0. Pingel moved, Madsen seconded to approve Carley to do shoulder work on Railroad Highway next week. Motion carried 5-0. Erwin left at 8:22 p.m.

Requests for Sewer Balance Adjustment: Tiarks moved, Pingel seconded to table the request until further research could be completed. Motion carried 4-0. Tiarks moved, Madsen seconded to approve balance adjustment due to Regional Water providing an updated reading. Motion carried 4-0.

Sewer Shut off Valve Requests for Nonpayment: Customer paid, no action taken. Erwin returned at 8:30 p.m.

Dearborn National Renewal: Pingel moved, Madsen seconded to approve Dearborn National renewal 9/1/19. Motion carried 5-0.

Health Insurance Renewal or Change: Personnel Committee met with Thams Insurance for review of plans and discussed recommendations to council. Pingel moved, Madsen seconded to change health and dental insurance before renewal date of 9/1/19. Motion carried 5-0. Council directed City Administrator to set up a workshop with Thams Insurance for a Study Session July 29- 31.

Streets Project 2019 Accounts Payable Invoices: Pingel moved, Tiarks seconded to approve Pay #1 for Street Project 2019 of \$44,136.29 and hold back the additional 5% on bill from the Roads budget until the end of the project. Motion carried 5-0.

Kubota Mower: Madsen moved, Pingel seconded to fix the Kubota deck mower. Motion carried 5-0. Yates left at 9 p.m.

Consent Agenda and Claims: Erwin moved, Pingel seconded to approve the consent agenda and claims. Motion carried 5-0. US Postmaster-\$100.45, Andrea Raes-\$300.00, Larson Backhoe-\$800.00, US Postmaster-\$25.50, US Postmaster-\$100.45, Shiloh-\$12,313.95, Northern Lights Display-\$1,947.35, Bobcat-\$104.61, Century Link-\$391.25, Iowa One Call-\$58.50, Max I Walker-\$43.32, Menards-\$188.73, Quill-\$95.97, UPS-\$7.40, Wellmark-\$200.00, Zoll-\$89.79, Jack Links-\$55,169.26, DA Davidson and Co.-\$12,500.00, Council Bluffs Library-\$3584.52, Pottawattamie County Sheriff-\$4,133.50, SW IA Planning Council-\$596.00, Pottawattamie Co. Secondary Roads-\$3,795.71, BOK financial-\$699, Wine on Wheels Refund-\$450.00, EFTPS-\$2625.80, IPERS-\$2052.09, MidAmerican Energy-\$2836.01

9-Jul-19 CLAIMS FOR COUNCIL APPROVAL

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland FS	Fuel	\$525.17
Barco	Traffic cones for Fire Depart. And Roads	\$526.74
Computer Systems	Mo. Int Sec, Desktop, Server, Office 365 & Help Tickets	\$506.50
Council Bluffs Fire Department	ALS Tier 11/15/18 rcvd 6/25/19	\$100.00
Counsel	Copier: Contract base rate charge/Contract clicks	\$69.99
Danko	Mech Seal, spring for Fire Department	\$231.97
EMS	Ambulance Services	\$281.04
Great American Fin Services	Copier Lease - July 2019	\$114.50
Ideal Pure Water	June 2019 recurring water holder and 1 bottle	\$18.10
JDW Midwest	JDW Midwest Minimum Monthly Rate May 2019	\$1,684.86
Marne Elkhorn	Static IP Address July 2019	\$10.00
Max I Walker	Rug Cleaning 5/8/19 & 5/22/19	\$21.66
Menards	Concrete mix for cement pad at Cemetery for bench/cement mixer	\$458.79
Midwest Laboratories	Wastewater Lagoon Testing-May 2019	\$501.00
Midwest Benefit	Death Benefit for 33 Firemen @ 1.25	\$41.25
M and K Mills Tree Service	Trash Service - June 2019	\$3,368.00
NMC Rental	Emergency Generator 6/6/19-7/3/2019 rental fee	\$2,420.37
Regional Water	Water Usage May 2019	\$165.00
Verizon Wireless	Wireless usage	\$171.32
	Sub-total	\$11,216.26
June Payroll	Staff	\$14,219.73
	Total	\$25,435.99

Reports:

Fire/Rescue Department: 123 runs - air compressor to fill bottles did not go into the high pressure shut off, call out for work.

Mayor: None

Clerk: Provided Treasurer Report, Sheriff's Monthly Report, Animal Control Monthly report

Maintenance: DNR came for inspection.

Council Committees:

Economic Development: Working with businesses to foster coming to Underwood.

Finance: Audit scheduled for August 19.

Personnel: Work Study session for insurance to be planned for the end of July 2019.

Streets: 4th of July and RAGBRAI on 7/21

Sewer: None.

Cemetery: Continue to make sure cemetery mowed before the weekend.

Water: None.

Code Compliance: Continue to work on codes.

Parks: Look at replacing flags and adding State of Iowa flags.

Employee Evaluation/ Raise: Pingel moved, Tiarks seconded to go into Closed Session Pursuant to Iowa Code 21.5 (1)(i). Motion carried 5-0. Entered closed session at 9:23 p.m. Dose moved, Pingel seconded to come out of closed session. Motion carried 5-0.

Out of closed session 10:15 p.m. Dose moved, Pingel seconded to offer raise as discussed for next pay period. Motion carried 5-0.

Adjournment: Pingel moved, Madsen seconded to adjourn the meeting. Mayor Bardsley adjourned the meeting at 10:17 p.m.

These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Clerk/Administrator