

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
CITY HALL – 241 Third Street
Wednesday, October 9, 2019

Call to Order: Mayor Dennis Bardsley called the meeting to order at 7 p.m.

Roll Call: Erwin-Yes, Pingel-Yes, Dose-Yes, Madsen-Yes, Tiarks-Yes. Also in attendance: Jose Garcia, Maria Garcia, Baragary, Freuck, Sorlien.

Pledge of Allegiance: Recited by all.

Approval of Agenda: Erwin moved, Madsen seconded to approve the agenda. Motion carried 5-0.

Approval of Minutes: Pingel moved, Tiarks seconded to approve the September 10, 2019 Minutes and the September 25, 2019 Special Meeting Minutes. Motion carried 5-0.

Public Forum: None.

Public Hearing Ordinance on Angle Parking: Pingel moved, Dose seconded to open public hearing at 7:02 PM. Motion carried 5-0. No comments or written information from public received. Dose moved, Madsen seconded to close public hearing at 7:03 PM. Motion carried 5-0.

Angle Parking Ordinance 2nd and 3rd Reading: Pingel moved, Tiarks seconded the Angle Parking Ordinance 2nd reading and to have a 3rd reading. Motion carried 5-0.

Request for Access by Business for Signs: Erwin moved, Pingel seconded to table the request and directed City Staff to research more. Motion carried 5-0.

Phone Service Provider Selection: Council directed City Staff to conduct additional research.

Lift Station #1 Status and Action: No action taken. Construction permit received, awaiting Floodplain and DNR final reviews.

Engineer Proposal Related Flooding Embankment Erosion: Madsen moved, Pingel seconded to enter into the agreement with Snyder & Associates on Mosquito Creek Stabilization and begin topographic engineering survey and bore in 3 areas along the creek. Motion carried 5-0.

Approval of EWP paperwork submittal for Mosquito Creek Embankment Project: Pingel moved, Erwin seconded to approve EWP paperwork for submission for grant application. Motion carried 5-0.

Streets Project 2019 Accounts Payable Invoices: Madsen moved, Pingel seconded to approve Partial Payment #4 noting: Contract working days need to be reviewed as city doesn't feel they're accurate. Motion carried 4-1. Ayes: Pingel, Dose, Madsen, Tiarks, Nay-Erwin.

Strategic Plan Approval: Pingel moved, Erwin seconded to approve the Strategic Plan. Motion carried 5-0.

Finance Committee Recommendation - Audit FYE 6/30/19: Tiarks moved, Erwin seconded to accept audit by Broeckelman & Associates for FYE 30JUNE2019. Motion carried 5-0.

Consent Agenda and Claims: Pingel moved, Erwin seconded to pay consent agenda and bills. Motion carried 5-0.

9-Oct-19 CLAIMS FOR COUNCIL APPROVAL

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland FS	Fuel	\$513.75
Bluffs Electric	Install GFCI Receptacles on 20 Power Company Poles	\$3,090.80
Baragary, Casey	Operator by Affidavit 8/30-9/30/19	\$600.00
Bomgaars	Supplies for City Hall front door	\$16.07
Broeckelman & Associates, P.C.	Audit Financial Services	\$3,300.00
Century Link	Phone Bill	\$417.52
Computer Systems	Recurring charge for Internet Security, Cyber Sentry, Offset Backup, Office 365 Backup, Service call to setup new computers, New computers/laptops	\$4,316.63
Counsel	Copier: Contract base rate charge/Contract clicks & Blue Toner for Copier	\$104.62
Dearborn National	Life Insurance	\$223.80
Diamond Vogel	Paint for Streets	\$378.90
Electric Pump	Service Call/Service Agreement & Gorman Rupp Eradicator Model T4c60SC-B 4" pump with self cleaning wear plate pump end only - Lift Station #2	\$7,848.75
EMS	Ambulance Service	\$60.61
gWorks	Billing and License Module & Remote installation	\$2,355.00

Heiman Fire Equipment	4 Firehunter Extreme Boots	\$1,472.05
Ideal Pure Water	September 2019 recurring water service charge	\$9.00
Iowa One Call	Email services for June 2019	\$21.60
Iowa Prison Industries	Signs for City	\$532.90
JDW Midwest	JDW Midwest Minimum Monthly Rate September 2019	\$250.00
Jennie Edmundson Hospital Pharmacy	Supplies for Fire-Rescue Department	\$7.54
Life Assist	Supplies for Fire-Rescue Department	\$163.54
Marne Elkhorn	Static IP Address September 2019	\$10.00
Max I Walker	Rug Cleaning 9/11/19 & 9/25/19	\$43.32
MER Engineering	Engineering services for FEMA, plans/specifications, Post Flood Topographic Survey, Met with Utility Companies	\$7,783.43
MidAmerican Energy	Electricity	\$2,585.61
Midwest Laboratories	Wastewater Lagoon Testing for Sept 2019	\$804.00
Midwest Benefit	Death Benefit for 32 Firemen @ 1.25	\$40.00
M and K Mills Tree Service	Trash Service for Sept 2019	\$3,392.00
Municipal Supply Inc.	5/8 X 3/4 SR11 4W 100G ECR - water meters	\$1,539.32
NAPA Auto Parts	Fire-Rescue Department	\$99.90
NMC Rental	Emergency Generator 8/29-9/25/19 rental fee	\$2,420.37
Northern Lights Display	Christmas Decorations, Banner Enhancers, & 70 Straps	\$16,093.67
Pottawattamie County Sheriff's Office	Payment # 2 for 2019-2020	\$4,133.50
Regional Water	Water Usage Sept 2019	\$165.00
Schemmer	Professional Services for July and August 2019 for Lift Station-Soil Bore Testing	\$3,265.00
Snyder & Associates	Engineer Construction Svcs - Streets 2019 Project	\$10,054.92
Underwood Farm Supply	MEC Amine (2X2.5 GAL)	\$90.00
UPS	Next Day to MER Engineering re: License app for Const. Permit App Lift Station	\$22.85
US Postmaster	Mail 283 newsletters at .55 each	\$155.65
Royce Forbush	Winner 1st Prize 19+ Photography Contest, JDW Consultant sponsored prize	\$125.00
Miles	Winner 1st Prize 6-12 Photography Contest, JDW Consultant sponsored prize	\$50.00
Carter	Winner 1st Prize 13-18 Photography Contest, JDW Consultant sponsored prize	\$75.00
United Healthcare	September/October 2019 health insurance	\$4,843.20
Verizon Wireless	Wireless usage	\$167.42
	Sub-total	\$83,642.24
Sept Payroll	Staff	\$10,177.98
	Total	\$93,820.22

Reports:

Fire/Rescue Department: Fire Supper went well. 182 runs for the year.

Mayor: Fiber beginning to be hooked up in some areas of the city.

Clerk: Animal control, Sheriff report, IMFOA next week.

Maintenance: Wastewater classes next week and following week for Public Works Assistant.

Council Committees:

Economic Development: Garcia's Family Mexican Restaurant.

Finance: Discussed above.

Personnel: Welcome Bryce Baragary & 1st time sheets through TA.

Streets: Finishing street project.

Sewer: Continue to watch the rain.

Cemetery: Continue to work on mowing and weed eating.

Water: Regional Water fixed hydrant.

Code Compliance: City Staff moved material and bill will go out.

Parks: Starting to winterize park.

Adjournment: Madsen moved, Pingel seconded to adjourn. Mayor Bardsley adjourned the meeting at 8:40 PM.

These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Clerk/Administrator