

**UNDERWOOD CITY COUNCIL SPECIAL MEETING MINUTES**  
**Wednesday, January 29, 2020 – 6:00 P.M.**

**Call to Order:** Mayor Dennis Bardsley called the meeting to order on Wednesday, 1/29/2020 at 6:01 p.m.

**Roll Call:** Robinson-Yes, Pingel-Yes, Dose-Yes, Madsen-Yes. Absent: Tiarks. Also in attendance: Sorlien and Jeff Godwin.

**Resolution 20-01-05:** Madsen moved, Robinson seconded to approve Resolution 20-01-05 to approve Fire Chief. Roll Call Vote: Madsen-Yes, Dose-Yes, Robinson-Yes, Pingel-Abstain. Motion carried 3-0.

**Public Hearing on Proposed Property Tax Levy Maximum Rate – Excluding Debt Service:** Pingel moved, Madsen seconded to open the Public Hearing on the Proposed Property Tax Levy Maximum Rate. Motion carried 4-0. Mayor Bardsley opened the hearing at 6:02 p.m. City Hall did not receive any written communication or verbal comments, and nothing was brought up at this Public Hearing. Dose moved, Pingel seconded to close the Public Hearing. Motion carried 4-0. Mayor Bardsley closed the hearing at 6:04 p.m.

**Resolution 20-01-09:** Pingel moved, Madsen seconded to approve Resolution 20-01-09 to approve the maximum property tax dollars for FYE 30JUN2021. Roll Call Vote: Robinson-Yes, Pingel-Yes, Dose-Yes, Madsen-Yes. Motion carried 4-0.

**Public Hearing on Proposal to Enter into a General Obligation Loan Agreement:** Madsen moved, Robinson seconded to open Public Hearing on Proposal to Enter into a General Obligation Loan Agreement. Motion carried 4-0. Mayor Bardsley opened the Public Hearing at 6:04 p.m. City Hall did not receive any written communication or verbal comments, and nothing was brought up at this Public Hearing. Dose moved, Robinson seconded to close the Public Hearing. Motion carried 4-0. Mayor Bardsley closed the Public Hearing at 6:06 p.m.

**Resolution 20-01-10:** Madsen moved, Dose seconded to approve Resolution 20-01-10 to take additional action on proposal to enter into a General Obligation Loan Agreement not to exceed \$1,300,000 for the purpose of paying the costs, to that extent, of constructing flood mitigation, storm water drainage, sidewalk, sanitary sewer and waterworks system improvements. Roll Call Vote: Dose-Yes, Pingel-Yes, Madsen-Yes, Robinson-Yes. Motion carried 4-0.

**Mosquito Creek Streambank Stabilization – Present Final Plans and Specifications, Set Bid Dates and Public Hearings:** Jeff Godwin, Engineer-Snyder & Associates presented final plans and specifications and discussed the plans include 700 feet of the embankment and a hard finish date of July 4, 2020. It includes the tree removal and clearing to dispose of off-site.

**Resolution 20-01-11:** Pingel moved, Robinson seconded to approve Resolution 20-01-11 Authorizing Bid Letting for Mosquito Creek Streambank Stabilization with the date of letting set as Wednesday, February 19, 2020 at which time the City Clerk will receive bids for said work up until 10:00 a.m. , at which time all bids will be opened and publicly read with action to be taken on said bids at a City Council meeting at 5:00 p.m. on Thursday, February 20, 2020. Set Public Hearing on Thursday, February 20, 2020 at 5:00 p.m. for consideration of the adoption by the City Council of the proposed plans, specifications and proposed form of contract for said improvements. Roll Call Vote: Robinson-Yes, Madsen-Yes, Dose-Yes, Pingel-Yes. Motion carried 4-0.

**625 Highway Street – Request of Installation of Gates and No Trespassing signs as Unauthorized Dumping is Occurring:** No action taken; directed City staff to follow up with basic measures.

**Water Quality Initiative Grant Project and Old Water Tower Project on North Street:** No action taken.

**Adjournment:** Pingel moved, Madsen seconded to adjourn. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 6:57 p.m.

*These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.*

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Dennis Bardsley, Mayor

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(attest) Cindy Sorlien, City Administrator/Clerk