

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Wednesday, June 10, 2020

Call to Order: Mayor Dennis Bardsley called the meeting to order Wednesday, June 10, 2020, at 6 p.m.

Roll Call: In attendance: Bob Dose, Jim Pingel, JW Tiarks, Josh Madsen. Absent: Ashleigh Robinson. Also in attendance: Jeannie DiSalvo, Donnie Arrick, Jeff Godwin, Sorlien.

Pledge of Allegiance: Pledge of Allegiance was recited by all.

Approval of Agenda: Pingel moved, Madsen seconded to approve the agenda. Motion carried 4-0. No Council member stated a conflict of interest with any agenda items.

Approval of Minutes: Tiarks moved, Pingel seconded to approve the May 13 Regular Meeting Minutes. Motion carried 4-0.

Public Forum: Jeannie DiSalvo brought up closure of Hannah Circle on 4th of July for property owners to have a block party. Council directed Jeannie to complete an application for council agenda item at the special meeting and have approval from those property owners documented. Jeannie DiSalvo left at 6:10 p.m.

Citizen Request for Review Regarding Property: Pingel moved, Dose seconded to approve storage container for Donnie Arrick until December 31, 2020. Motion carried 4-0. Donnie Arrick left at 6:35 p.m.

Phantom Fireworks Transient Merchant License Request: Madsen moved, Tiarks seconded to approve the Transient Merchant License for Phantom Fireworks. Motion carried 4-0.

Lagoon Flow/Wastewater Capacity Study Update: Jeff Godwin discussed the status of report compilation for the July meeting.

Mosquito Creek Streambank Partial Payment #2: Madsen moved, Pingel seconded to approve the Mosquito Creek Streambank Partial Payment #2 to Ring Construction. Motion carried 4-0.

Mosquito Creek Streambank Update and Action: Pingel moved, Tiarks seconded to approve the Mosquito Creek Streambank Change Order for grading. Motion carried 4-0.

Authorize Snyder & Associates Engagement for Easement Plat – 3rd Street to Highway Street: Pingel moved, Madsen seconded to approve authorization of engagement for easement plat with Snyder & Associates, provided all property owners give voluntary easement. Motion carried 4-0.

Authorize D.A. Davidson engagement as Underwriter: Pingel moved, Dose seconded to authorize the engagement of DA Davidson as the Underwriter for the City of Underwood. Motion carried 4-0.

Resolution 20-06-01: Review and Approve Preliminary Official Statement: Dose moved, Pingel seconded to approve Resolution 20-06-01 to approve the Preliminary Official Statement. Roll Call Vote: Dose-Aye, Pingel-Aye, Tiarks-Aye, Madsen-Aye. Robinson-Absent. Resolution adopted 4-0.

Set Special Meeting Date for Bond Purchase Agreement: Pingel moved, Madsen seconded to set the date for Tuesday, June 23, 2020 at noon. Motion carried 4-0.

Gator Sharing or Buy-Out: Tiarks moved, Madsen seconded to offer to buy the Fire Department share of the Gator. Motion carried 4-0.

Review and Approve Library Contract for 2020-2021: Tiarks moved, Pingel seconded to approve the Library Contract for 2020-2021. Motion carried 4-0.

Re-Evaluate May Resolution #20-05-03 for Sewer Debt Service Related to 2019 Streets Project: Dose moved, Pingel seconded to reverse Resolution 20-05-03 from May 2020. Roll Call Vote: Dose-Aye, Pingel-Aye, Tiarks-Aye, Madsen-Aye, Robinson-Absent. Resolution reversed 4-0.

Review/Approve or Reject Cleaning and Disinfecting Services Request for Proposals: Dose moved, Pingel seconded to reject cleaning bids. Motion carried 4-0.

Lift Station #1 and #2 Action Needed: Pingel moved, Tiarks seconded to approve Dan Driver to put an exchange valve below the surface for Lift Station #2. Motion carried 4-0.

Operations -Covid-19: No action taken.

Set Public Hearing Date for Ordinances: No action taken.

Consent Agenda and Claims: Tiarks moved, Pingel seconded to approve the consent agenda and claims. Motion carried 4-0. Albright Parts Plus-\$116.30, Max I Walker-\$43.32, Midwest Breathing Air-\$712.08, Paco's Tires-\$280.34, Sam's Club-\$45.00, EFTPS-\$2,549.51, IPERS-\$1,868.41, Mid-American Energy-\$2,457.68, USDA-\$500.00

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland FS	Fuel for May 2020	\$349.53
Bobcat	Sweeper & gutter brush	\$4,217.52
Bomgaars	Auger bit, knives, cattle gate, safety wear, rakes	\$609.88

Casey Baragary	Operator by Affidavit for May 2020	\$600.00
Computer Systems Inc	Internet Security for July 2020 & issue with email	\$621.25
Counsel	Recurring charge for contract base rate & contract clicks	\$53.68
Daily Nonpareil	Publish April 2020 Rev/Exps & Reg mtg min May 13, 2020	\$156.40
Dennis Bardsley	Mileage for December 2019 through June 2020	\$275.43
Friends of Underwood	Donation for flowers	\$100.00
Great America Fin Svcs	Lease RICOH MPC3004EX Copier monthly charge	\$114.50
Ideal Pure Water	May 2020 recurring water charge	\$9.00
IMWCA	Deposit for Work Comp Premium 20-21	\$1,552.00
Iowa One Call	Email for April 2020	\$22.50
Iowa Prison Industries	No trespassing sign, speed limit sign, sing lane reg sign	\$141.74
Jack Links	TIF payment for June 2020	\$26,270.22
JDW Midwest	JDW Midwest Contract Percentage Fee (85%) for May 2020	\$2,083.40
Marne Elk Horn	Phone svc June 2020, long distance for April & May 2020	\$206.01
Max I Walker	Rug change out 6/3/20	\$21.66
Menards	Luan flush, acrylic sheet, oil, exterior stain, nails, cabinet	\$305.10
MER Engineering	March-May 2020 Main Lift Station engineering services	\$7,522.50
Mid West United Fireman	Death benefit - 30 Firemen @ \$1.25	\$37.50
Midwest Laboratories	Wastewater lagoon testing for May 2020	\$765.20
M&K Mills Tree Svc	Roll off service and tonnage on 5/22/20	\$314.59
Payless Office	Large vinyl gloves	\$10.77
Regional Water	Water usage for May 2020	\$132.00
Snyder & Associates	Engineer svcs for Streambank Stab.-2019 St Improvements	\$4,899.60
Underwood Farm Supply	Sprayer and chemicals	\$175.50
US Bank Visa	Fixing mower at Ted's and monthly charge for Amazon	\$162.99
Verizon Wireless	Phone service for 5/26/2020-6/25/2020	\$166.93
Wellmark	June/July 2020 Dental Insurance	\$279.36
	Sub-total	\$52,176.76
May payroll	May 2020 payroll	\$11,878.08
	Total	\$64,054.84

Fire/Rescue Department: 132 runs.

Mayor: Discussed the Old water tower site and new water tower.

Clerk: Continue to work and moving forward with projects. Received another FEMA payment for the Flood.

Maintenance: Bobcat Rollover Program: Madsen moved, Pingel seconded to table the Rollover program. Motion carried 4-0.

Economic Development: Discussion of old city hall rental possibility. No action.

Finance: Raes will be in the office next Friday for review.

Personnel: Met and completed employee evaluations.

Streets: Need to spray weeds in the streets.

Sewer/Water: Lift Station to be constructed beginning right after the fourth of July. It may be sooner.

Cemetery: Received compliments of appearance of cemetery that has been shared with public works staff.

Code Compliance: None. Parks: Mulch will be spread around flowers that were planted by end of the month.

Possible Closed Session Pursuant to Iowa Code 21.5 (1)(i) and 21.5(j): Madsen moved, Pingel seconded to enter a closed session at 8:55 p.m. Motion carried 4-0. Pingel moved, Dose seconded to leave the closed session at 9:02 p.m. Motion carried 4-0. No action was taken.

Possible Action from Closed Session: Dose moved, Pingel seconded the Personnel Committee employee raise recommendations. Motion carried 4-0.

Adjournment: Pingel moved, Madsen seconded to adjourn the meeting. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 9:07 p.m.

These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular Council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Clerk/Administrator