

UNDERWOOD CITY COUNCIL - REGULAR MEETING MINUTES
Wednesday, October 14, 2020

Call to Order: Mayor Dennis Bardsley called the meeting to order on Wednesday, October 14, 2020 at 6:00 p.m.

Roll Call: In attendance: Forbush, Madsen, Pingel and Dose. Absent: Tiarks. Also, present: Shalimar Mazetis, Theo Ramsey, and Sorlien. Lisa Lima and daughter arrived at 6:15 p.m. Ramsey left at 6:30 p.m. Lima and daughter left at 6:45 p.m.

Pledge of Allegiance: The Pledge of Allegiance was recited by all.

Approval of Agenda: No council member stated a conflict of interest with any agenda items. Madsen moved, Pingel seconded to approve the agenda. Motion carried 4-0.

Approval of Minutes: Dose moved, Pingel seconded to approve the minutes from the September 8, 2020 Regular Council Meeting and the minutes from the October 6, 2020 Special Council Meeting. Motion carried 4-0.

Public Forum: Shalimar Mazetis introduced herself as the Rural Coordinator for Advanced Southwest Iowa.

Presentation by Ramsey's Market and Review/Possible Approval of Memorandum of Understanding: Theo Ramsey, owner of Ramsey's Market had discussion on his interest in opening a business in Underwood that would deliver groceries to a locker system in Underwood. Madsen moved, Pingel seconded the interest in investigating more and attaining additional information with Theo Ramsey of Ramsey's Market. Motion carried 4-0.

Lisa Lima introduced herself as a candidate for Pottawattamie County Board of Supervisors.

Resolution 10-01-02: Approve Street Finance Report: This is the only year that the IDOT will accept Iowa City Council resolutions to approve the Street Finance Report based upon the entire report was restructured and revamped. Madsen moved, Forbush seconded to approve Resolution 10-01-02 to approve the Street Finance Report FYE 30JUN2020. Roll Call Vote: Dose-Yes, Pingel-Yes, Madsen-Yes, Forbush-Yes. Resolution adopted 4-0.

Third Reading for Proposed Irrigation Meter Ordinance Changes: Pingel moved, Dose seconded to approve the third reading for the proposed irrigation meter ordinance change. Motion carried 4-0.

Resolution 10-01-03: Approve Proposed Irrigation Meter Ordinance Changes: Pingel moved, Dose seconded to approve Resolution 10-01-03 to Approve the Proposed Irrigation Meter Ordinance Change. Roll Call Vote: Forbush-Yes, Madsen-Yes, Pingel-Yes, Dose-Yes. Resolution adopted 4-0.

Watershed Quality Initiative Stormwater-Bioswale Project Design: Snyder and Associates Engineer, Jeff Godwin, submitted 60% design to Iowa DNR for the Underwood Watershed Quality Initiative Stormwater Bioswale Project from North Street to Charles to 3rd Street..

Lift Station #1 (Location: 625 Highway) Partial Payment #4 Request: Madsen moved, Pingel seconded to approve lift Station #1 Partial Payment #4 Request from McCarthy Trenching for \$85,334.11. Motion carried 4-0.

Railroad Easement at Lagoon: Pingel moved, Madsen seconded to authorize the City Administrator to proceed with acquiring the railroad easement by the lagoon up to \$4500.00. Motion carried 4-0.

Buildings at Lagoon for Influent and Effluent – Rebuild and Electric Approval: No action taken. Wind and weather hindered the rebuild and looking to next week to complete.

Lift Station – Flygt Pump from Retired Lift Station #1 – Review/Approval to Change Voltage from 208 to 460 and Guide Rail System to fit the New Operating Lift Station #1: Pingel moved, Dose seconded to change the voltage on the Flygt pump. Motion carried 4-0.

Lift Station – NCC Dialer Lift Station #1: Madsen moved, Pingel seconded to table until further investigation is completed. Motion carried 4-0.

Street Salt/Sander for Road Use: Pingel moved, Madsen seconded to continue to work on current SaltDog Tailgate Spreader and if it cannot be fixed, for City Administrator to order the 8-foot stainless steel spreader from Vander Haag for \$4,010.37, plus freight of \$400.00. Motion carried 4-0.

Insurance Flood Quotes for 625 Highway Avenue: Pingel moved, Forbush seconded to direct city staff to do further investigation for the flood plain area with Iowa DNR Floodplain regarding current location of newly installed Lift Station #1. Motion carried 4-0.

Balance Adjustment Approval: Dose moved, Pingel seconded to approve the balance adjustment for sewer bill. Motion carried 4-0.

Approval of KC Mart Tobacco License: Madsen moved, Dose seconded to approve KC Mart Tobacco license. Motion carried 4-0

Lagoon Valves at Cell 1 and Cell 2: No action taken. City Council will complete work order in the morning for Public Works for follow up related to the valves between Cells 1 and 2.

Resolution 20-10-04: Submission of Covid-19 Expenses increase to account for 50% Public Safety Costs: Madsen moved, Dose seconded to approve Resolution 20-10-04 for submission of Covid-10 expenses to 50% for Public Safety Costs. Roll Call Vote: Madsen-Yes, Pingel-Yes, Dose-Yes, Forbush-Yes. Resolution adopted 4-0.

Resolution 20-10-05: Confirming Underwood City Council Support of Proposed Trail and to be responsible for the project's maintenance and operation for 20 years and endorse the intent to provide the match funds required for the project: Pingel moved, Forbush seconded to approve Resolution 20-10-05 confirming City Council support of the proposed trail and to be responsible for the project's maintenance and operation for 20 years and endorse the intent to provide the 20% matching funds required for the project. Roll Call Vote: Pingel-Yes, Dose-Yes, Forbush-Yes, Madsen-Yes. Resolution adopted 4-0.

Resolution 20-10-06: Local Support and Participation in Proposed Sewer Addition/Lift Station/Lines: Pingel moved, Forbush seconded to approve Resolution 20-10-06 to confirm local support and participation in proposed sewer addition and submit for the CITIES grant. Roll Call Vote: Dose-Yes, Forbush-Yes, Madsen-Yes, Pingel-Yes. Resolution adopted 4-0.

Authorize Personnel Committee to Recommend or Hire Deputy Clerk Position: Pingel moved, Forbush seconded to authorize the Personnel Committee to offer a position of Deputy Clerk if a candidate is found prior to the next regular scheduled meeting. Motion carried 4-0.

Consent Agenda and Claims: corn

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland FS	Fuel for September 2020	\$466.01
Casey Baragary	Operator by Affidavit services for September 2020	\$600.00
Computer Systems Inc	CS Internet Security-Cyber Sentry SC-Desktop/Server, Offsite Back-up Office 365 - November 2020	\$622.25
Cornhusker International Trucks	CPU Hydraulic Control Unit for Ambulance, Replace Front Shocks, Diagnosis ABS Light, R&I Steer Shocks, check air leaks, fitting on firewall	\$7,307.97
Daily Nonpareil	Publish Sept 8 regular minutes- rev/exp	\$146.41
Great American Fin. Svcs.	Lease RICOH MPC3004EX Copier monthly charge	\$114.50
Ideal Pure Water	Monthly Fee 9/1-9/30/2020	\$11.00
IMWCA	Installment 3 - Work Comp Prem 20-21	\$664.00
JDW Midwest	September 2020 building permits	\$250.00
Menards	2x6-16' posts, driver, screws, nails	\$79.48
Menards	Hex nuts, flat washers, carriage bolts	\$16.40
Midwest Laboratories	Wastewater lagoon testing for August 2020	\$641.00
Midwest United Firemen	30 firemen @ \$1.25	\$37.50
MTS/M&K Mills	Monthly Trash Service - September 2020	\$3,474.00
Pottawattamie County Sheriff	3rd Payment Sheriff Agreement	\$4,257.25
Quick Med Claims (EMS)	Ground trips and revenue	\$38.85
Regional Water	Water usage for September 2020	\$198.00
Salvo's Contracting LLC	Fix light at cemetery	\$156.50
United Healthcare	Health Insurance for October 2020	\$3,205.04
Verizon Wireless	Phone service for 7/26/2020-8/25/2020	\$168.62
Wellmark	Dental insurance	\$139.29
	Sub-total	\$22,870.78
September	September 2020 Payroll	\$12,339.99
	Total	\$34,934.06

Reports:

Fire/Rescue Department: 228 runs for the year, and Grant approved for \$119K for SCBA (Self-Contained Breathing Apparatus) for the Fire Department.

Mayor: Items discussed above.

Clerk: Animal Control Report and Pottawattamie County Sheriff reports.

Maintenance: Items discussed above.

Economic Development: Met on October 2 with Ramsey's Market. Rural Housing Study draft

Finance: Awaiting audit report from auditor.

Personnel: Item discussed above. Personnel Committee meets on Friday, October 16.

Streets: None.

Sewer/Water: Rural Water flushed water hydrants on October 13/14.

Cemetery: Cemetery Light was fixed and in stable working order again.

Code Compliance: New ordinances will be added to the Codification for continued processing.

Parks: Check status of bathrooms with impending freezing weather.

Adjournment: Pingel moved, Madsen seconded to adjourn the meeting. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 8:15 p.m.

These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk